



Residential Driveway Apron Permit Application (Please Print or Type)

Bldg Permit No. _____

Applicant/ Name Permit Will Be Returned To: _____

Applicant's Street Address _____

Applicant's City, State, Zip _____

Signature of Applicant _____ Phone Number _____

Applicant's e-mail address _____

Alt. Key# _____ Section _____ Township _____ Range _____

House Number / Road Name _____

Subdivision Name _____

Applicant, Please Print Name _____

Contractor License # (Required unless built by owner) _____

A driveway permit is required to construct a new driveway, modify an existing driveway to meet county requirements, or install a temporary construction entrance within the public rights-of-way of County maintained roads. Issuance of a driveway permit does not vest any rights to the property owner for zoning, land use changes, or site improvements. The owner must follow all County procedures for permitting.

Driveway must be constructed in accordance with the Lake County Land Development Regulations and as shown on the attached sketch. Applicant holds Lake County harmless from all damages, claims, or injuries which may result from such work. Any deviation from the attached sketch must first be approved in writing by Lake County Public Works Department. Please see attached minimum requirement details for specifications.

Check one:

- ☐ **Clay Road – No apron required – culvert pipe may be required – sod all disturbed areas.**
☐ **Paved Road – Option 1: 6" limerock base and minimum 1" Type S-III Asphalt. Option 2: 6"reinforced concrete (3000 PSI) using 10 foot square of 6" x 6" wire mesh placed a minimum of 10' from edge of existing pavement. Culvert pipe may be required – Sod all disturbed areas.**

In areas where sidewalks are present or planned, the driveway must include a minimum 4 foot wide path traversing the driveway apron (at a maximum 1.5% cross slope) in compliance with ADA requirements.

County Road # _____

To be completed by County Staff

Driveway Permit Fee: \$50.00 Check/Transaction #: _____ Date: _____ Fee Code: PUBSV1

Permit # _____ Maint Area: _____ Signed: _____ Date Approved: _____

Permit Shall Expire One (1) Year From Date Approved Date Expired: _____

Date of Final Inspection: _____ Inspector: _____

Comments or special conditions: _____

The design has been reviewed and upon completion should meet the regulations and requirements as noted on this application. The driveway shall be constructed per approved subdivision plans if applicable. For inspection of a driveway associated with a building permit, call Lake County Building Services Division at 352-343-9634. For inspection of a joint (Common Split) driveway or a driveway not associated with a building permit, call Lake County Public Works Department at 352-253-6019. Submit permit to: Lake County Public Works, Post Office Box 7800, Tavares, FL 32778

Residential Driveway Apron Permit Application Requirements

To be completed by County Staff

- ☐ **Single Family Driveway (standard A)**
- ☐ **Joint Driveway (Common/Split) (standard B)**
- ☐ **Driveway apron as Swale Check (standard C)**
- ☐ **Piped Driveway apron (standard D)**
- ☐ **Driveway apron conforming to Grade or Swale (standard E)**
- ☐ **Driveway apron with Miami Curb & Gutter (standard M)**
- ☐ **Driveway apron with Standard Curb & Gutter (standard S)**

Permit Number

The applicable driveway apron standard will be included with the approved permit upon issuance.

1. Sidewalks must be constructed per FDOT Index 310, with maximum cross slope of 1.5%, 6 inches minimum thickness. (See detail on attachment).
2. To conform to sidewalk requirements, subdivision construction plans are available for review in the Lake County Public Works Department located at 323 N. Sinclair Avenue in Tavares.
3. Driveways are not permitted in the radius return of an intersection. With the exception of joint driveways, driveway aprons must be 100 feet from the nearest intersecting road and 10 feet from the nearest property corner. The driveway width at the property line may not exceed 24 feet (10 feet minimum) and shall include either the standard minimum radius of 8 feet or 8 foot long by 4 foot wide flares on either side of the driveway, for a maximum width of 32' at the edge of the roadway. Variance requests should be submitted to the Lake County Public Works Department.
4. Pavers may only be installed on the portion of the driveway that lies within the property lines. Pavers may not be used for driveway aprons or within County right-of-way in any form or fashion. Any pavers installed are the resident's responsibility to maintain, replace and/or repair.
5. If a culvert pipe is required, it shall be the same diameter of existing culverts in neighborhood. If there are no other culverts in the neighborhood, the culvert pipe shall be a minimum of 15 inches in diameter and a minimum of 30 feet in length measured from the end of miter to the end of miter. All right-of-way must be restored to its original condition and in accordance to applicable Lake County Codes. All disturbed areas must be sodded, matching existing grass type. Applicant shall be responsible for sod until it is established.
6. Driveway apron slope may not exceed 14%. Variance requests should be submitted to the Lake County Public Works Department. In areas where sidewalks are present or planned, the driveway must include a minimum 4 foot wide path traversing the driveway apron (at a maximum 1.5% cross slope) in compliance with ADA requirements.
7. Driveway permit shall expire one (1) year from date approved.
8. Driveway Apron Permit Application shall include a check made payable to the Lake County Board of County Commissioners (BOCC).

I have read and understand the above requirements

Applicant's Signature/Date