



Tower Antennas (Cellular) – Add/ Replace/ Co-Locate

Florida Building Code 8th Edition (2023)
Office of Building Services

Tower Antenna only other ground equipment will need to be applied under the correct permit type for the scope of work.

- ☐ [Building Permit Application](#)
 - Required to be signed by the license holder or an authorized agent
 - All subcontractors are to be listed at time of issuance
- ☐ [Notice of Commencement](#)
 - A notice of commencement must be recorded and certified for permits with a job value over \$5,000. The property owner or an assigned member through articles of incorporation which can be found through sunbiz.org must sign the NOC
- ☐ Lease Agreement
- ☐ Construction Plans
 - Construction plans are required to be signed and sealed by an architect or engineer.
 - Digitally signed & sealed construction plans will need to be submitted online through the permitting portal [Lake County OPRS](#)
 - If unable to obtain digitally signed/sealed plans, applicants must submit paper plans with the original wet/raised seal and signature in office. The applicant will be responsible for printing an approved set after permit issuance
- ☐ Structural Analysis (if applicable)
 - Construction plans are required to be signed and sealed by an engineer for working being done on existing tower
- ☐ Zoning Clearance & Approved Site Plan
 - Approvals from the Office of Planning & Zoning are only valid for 18 months for submission to the building department [Planning & Zoning](#)
- ☐ Site Plan
 - To scale site plan for a site plan amendment to any additional equipment inside the existing Tower Antenna Compound

(Separate permits may be required based on the scope of work and indicated through plan review)